

INTERDISTRICT ATTENDANCE

Request for Interdistrict Attendance Permit

The Superintendent or designee may approve an Interdistrict Attendance Permit for a student for any of the following reasons:

- When the parent/guardian(s) provides written evidence that the family will be moving into the district in the immediate future and would like the student to start the year in the district
- When a currently enrolled student will be living out of the district for one year or less
- To allow a student whose parent is employed by the District to attend a District school

Applications for Interdistrict Attendance Permits must be submitted annually and received between March 1 and April 1, and if approved, will be granted for one year only.

- Timely applications for current students who have been continuously enrolled in the District pursuant to an Interdistrict Attendance Permit originally issued for the 2011-2012 school year or a prior year shall be approved each year until the student completes the highest grade offered by the District.

The Superintendent or designee also may approve an Interdistrict Attendance Permit under the following circumstances for a student whose parent/guardian(s) relocate outside the District's boundaries during the school year if a request for an Interdistrict Attendance Permit is received by the Superintendent or designee within ten days of relocation:

- To allow the student to complete the school year during which the parent/guardian(s) relocated
- To allow the student to remain with a class graduating that year from an elementary or middle school

In addition to the reasons identified above, a request for an Interdistrict Attendance Permit may be granted by the Governing Board on a case-by-case basis under exceptional circumstances.

By May 1, the Superintendent or designee shall notify the parents/guardians of a student who is denied interdistrict attendance regarding the process for appeal to the County Board of Education as specified in Education Code 46601. (Education Code 46601)

(cf. 5145.6 - Parental Notifications)

INTERDISTRICT ATTENDANCE

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending or during the term of the expulsion. (Education Code 46601)

(cf. 5119 - Students Expelled from Other Districts)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Grounds for Revocation

Pursuant to Education Code section 46600, the following are the terms and conditions under which an Interdistrict Attendance Permit may be revoked:

1. Determination by the district that the transfer request or supporting documentation was based upon false or fraudulent information.
2. Failure to comply with the requirements of the Interdistrict Attendance Contract, which include demonstrating acceptable academic performance, attendance, and behavior. The Contract must be signed by both the student and the parent/guardian(s).
3. Determination by the district that the conditions on which the Interdistrict Attendance Permit approval was based are no longer met. It is the responsibility of the parent/guardian(s) to notify the district within 10 days if any of the conditions justifying the transfer approval change. The student may be permitted, within the discretion of the Superintendent or designee, to complete the school year in the district with the approval of the district of residence.
4. Determination by the district that the continuing presence of the student is not in the student's best educational interest, or will interfere with the needs of other students, or both.

The District will give ten days' notice to a parent/guardian(s) prior to the revocation of an Interdistrict Attendance Permit.

Requests for Interdistrict Attendance Permits Out of the District

1. Parents/guardian(s) of students wishing to transfer out of the district shall complete an Interdistrict Attendance Permit for transfer. It is required that the parent/guardian(s) of the applicant meet with the student's current school principal to discuss the reason for the transfer request and obtain his/her signature on the application.

INTERDISTRICT ATTENDANCE

2. Applications will be approved or denied by the Superintendent or designee within 30 days. Applicants will be notified in writing if the request is denied, and will be given the reason for the denial. Denials by the district may be appealed to the district Board. If the appeal is denied, the request may be appealed to the Marin County Office of Education within thirty days of the district's final decision.

3. Applications that are approved by the district must also be approved by the receiving district. Parents/guardians should advise the Ross Valley School District of the final disposition of their request within five days of notification by the receiving district or the Marin County Office of Education, in the case of an appeal.