ROSS VALLEY SCHOOL DISTRICT
110 Shaw Drive San Anselmo California 94960 Tel 415.454.2162 Fax: 415.454.6840 www.rossvalleyschools.org

Volunteer Application

(Completion of Application is required annually)

Specialized Volunteer(s)
(Check all that apply)

☐ **Field Trip Driver** ☐ **Field Trip Chaperone** ☐ **Overnight Field Trip Chaperone**

Name: _____
Last Name First Name MI

Address:_____
Street City Zip Code

Emergency Information: In case of an emergency, please notify:

_____
Name Relationship Home Phone Cell Phone

Do you have any physical limitations? ☐ Yes ☐ No If yes, please explain:_____

_____

Have you ever been convicted of a crime other than a minor traffic violation? ☐ Yes ☐ No

If yes, please explain: _____

Volunteer Liability and Confidentiality

- All student information should be treated confidentially. I am required to maintain confidential all information that I may obtain directly or indirectly regarding pupils/parents/staff.
- Any information learned from a student should be held in strict confidence except if student confides he/she is the victim of abuse and/or involved in any illegal activity.
- I am to conduct myself in a manner that will not be distracting from the educational process.
- As a matter of safety, I will not bring siblings and/or children not enrolled in the classroom and/or during any volunteer hours (i.e. class parties, field trips, etc.)
- All accidents/injuries must be reported immediately to the Principal or Principal's Designee.
- School staff is responsible for discipline and grading will be handled by the student's teacher.

- I will sign in and out at the school office and wear a school visitor badge at all times while volunteering.
- While volunteering, I will not bring, distribute or consume any prohibited substances (i.e. tobacco, alcoholic beverages, marijuana, etc).
- I understand I may be held personally responsible for any act that could be considered gross negligence in the performance of my duties.

I have read and understand each of the above conditions and I agree to abide by them. Consistent with applicable law and District Policy, the District shall not authorize any registered sex offenders to volunteer in classrooms and, drive and/or chaperone students on field trips.

_____	_____	_____
Print Name	Signature	Date

For Office Use Only:

Verification of TB: _____ Date Verification of Live Scan Clearance: _____ Date Verification of Driver Form/Insurance_____ Date