

## 2<sup>nd</sup> – 5<sup>th</sup> GRADES REGISTRATION INFORMATION & FORMS 2016-2017

Welcome to the Ross Valley School District!

Parents/guardians can register their child at their School of Residence beginning Monday, February 1, 2016. School offices are open Monday through Friday from 8:00 a.m. to 4:00 p.m. (except holidays). If you are unsure which elementary school (Brookside, Hidden Valley, Manor, and Wade Thomas) is your child's School of Residence, for attendance boundary information, phone a District school or the District Office at 415-451-4063 or visit our website at [www.rossvalleyschools.org](http://www.rossvalleyschools.org).

Only completed registration packets are accepted, and each is date and time stamped. To assist the District in enrollment preparations, please return your child's registration packet by March 1. Because many elementary schools and grade levels in the Ross Valley School District are impacted by increasing enrollment, if more students register at their school of residence than can be accommodated, even if registered by March 1, students may be assigned to another Ross Valley school where space is available. Any reassignments will be determined prior to the student's first day of attendance.

Below is the list of the information and forms included in the 2<sup>nd</sup> – 5<sup>th</sup> Grades Registration packet and the due dates and required documentation to register a child in the Ross Valley School District. Please contact your School of Residence if you have any questions or would like more information.

Please note that the Ross Valley Charter School's (RVC) petition is on appeal to the CA State Board of Education, and we anticipate the State Board will make its decision to approve or deny the charter petition in mid January. Until we know the outcome of the charter appeal process, the District has postponed the orientation and application process to MAP.

### GENERAL INFORMATION (Information Only)

- 1<sup>st</sup> – 5<sup>th</sup> Grades Frequently Asked Questions
- Administrative Regulation 5111 – Admission & Board Policy 5111.1 - District Residency
- Guide to Immunizations Required for School Entry, Grades TK-12
- 2016-17 School Calendar

### DUE WHEN YOU REGISTER YOUR CHILD – Registration begins Monday, February 1, 2016

*Note: All documents in this category are due at the time of registration – NO EXCEPTIONS!*

- Proof of Identification & District Residency (Parent/Guardian provides the required documentation)
- Pupil Registration (form to be completed by parent/guardian)
- Child's Proof of Age (Parent/Guardian provides legal evidence of age – in order of desirability is the child's original birth certificate or the child's passport)
- Most Current Immunization Record (Parent/Guardian obtains the most up-to-date record from the child's healthcare provider)
- Student Health Appraisal (Form to be completed by parent/guardian)
- Transfer of School Records Form (Completed by Parent/Guardian)